

## Insurance and Fees

Office Policy Regarding Fees and Payments

**Please read over each description and initial beside what applies to you.**

1. \_\_\_\_\_ Private Pay – Full payment is expected at time of visit before your session commences.  
Initial Evaluation - \$150  
Individual therapy session (50 minutes)- \$110  
Couples session (50 minutes) - \$130  
Family Counseling (2 or more people) - \$130  
Groups - \$35 per session

2. \_\_\_\_\_ Insurance – For those who have insurance coverage we require your deductible/co-payment at the time of service, as stated by your insurance policy. We will verify your benefits, however, verification is NOT a guarantee of payment and you are fully responsible for any fee your insurance does not cover. It is your responsibility to provide notification of any changes to your insurance.

If you fail to cancel a scheduled appointment, we cannot use this time for another client, therefore we require advance notice if you are unable to keep your scheduled appointment. Our voicemail is available 24 hours a day, 7 days a week. You will be charged a \$50.00 cancellation fee for any missed appointment without 24-hour notice. We accept cash and credit card.

**I understand that all billing and balances are ultimately my responsibility and that I will pay these amounts within 30 days of the dated statement. I am aware that there are additional costs for court appearances, records requests, letters requests, and treatment summaries.**

Client Signature \_\_\_\_\_

Date \_\_\_\_\_